

TODAY'S DATE:

SCHOOL INFORMATION

Official School Name:		
School Street Address:		
City:	State:	Zip Code:
School Phone Number:	School Fax Number:	
Principal's Name:		
Principal's E-mail:	Principal's Phone:	
Contact Person's Name:		
Contact Person's E-mail:	Contact Person's Phone:	
School Start Date - Teachers:	School Start Date - Students:	
Anticipated SFA Start Date:		
Grades Served in Your School (lowest to highest):		

STATE PROFICIENCY SCORES	This Year's Score (%):	Last Year's Score (%):	State Goal:
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DISTRICT INFORMATION

District Name:		
District Street Address:		
City:	State:	Zip:
District Phone Number:	District Fax Number:	
District Contact's Name:		
District Contact's E-mail:	District Contact's Phone:	

PROJECTED STUDENT AND TEACHER POPULATIONS FOR SCHOOL YEAR OF IMPLEMENTATION

Grade levels in school: lowest _____ highest _____

In what grades will you implement SFA? _____

STUDENT AND TEACHER NUMBERS

Please fill in the chart below with homeroom student and teacher numbers by grade level. Include teachers who do not have a homeroom class, but who will teach a reading group in the “additional reading teachers” number.

MIDDLE SCHOOL-AGED STUDENTS (GRADES 6–8) Please include only teachers who will instruct a reading group in these numbers.

GRADE LEVEL	NUMBER OF STUDENTS AT EACH GRADE LEVEL	NUMBER OF TEACHERS AT EACH GRADE LEVEL	NUMBER OF ASSISTANTS
6			
7			
8			
Self-contained special-ed classes that serve students in grades 6–8*			
Additional reading teachers for middle school-aged students			
TOTAL STUDENTS AND TEACHERS IN GRADES 6–8			

*SFAF makes every effort to mainstream special education students during the reading block. Include special education students who will be mainstreamed for the reading block in the grade-level numbers. Only students who will remain in a self-contained special education class during reading should be entered in the special education row.

PROJECTED READING LEVELS

Students in the Reading Edge are instructed at their reading levels. A reading class may include students from multiple grade levels. Please complete the chart below with your best estimate of projected reading levels. This information will help to determine materials costs.

READING LEVEL OF STUDENTS IN GRADES 6–8	NUMBER OF STUDENTS IN GRADES 6–8 AT EACH READING LEVEL	MAXIMUM NUMBER OF STUDENTS IN EACH READING GROUP
Reading level 1		
Reading level 2		
Reading level 3		
Reading level 4		
Reading level 5		
Reading level 6		
Reading level 7		
Reading level 8+		
TOTAL The total should match the total number of students in grades 6–8 from the chart in the previous section.		

Will your middle school teachers teach multiple reading groups throughout the day, or do you plan to offer one middle school reading block for all students at once?

- All Reading Edge students will have reading instruction at the same time.
- Our teachers will teach multiple sessions of the Reading Edge throughout the day.

PROGRAM ESSENTIALS: FACILITATOR

Each SFA school has a certified teacher serve as a facilitator, who provides continuous professional development and program implementation support for instructional components. This position is designed to create a solid support structure for teachers and to help ensure an effective, high-quality SFA implementation. A full-time facilitator is recommended for schools with more than 250 students, while a part-time facilitator is adequate for smaller schools. Schools often use the Title I facilitator or reading coach as the SFA facilitator, so consider how you may be able to realign your staff without hiring someone new.

- We currently have a position in the school that could be redefined to meet the responsibilities of the facilitator in a Success for All implementation (noninstructional position).
- We will need to create a new position to take on the responsibility of the facilitator role.

PROGRAM ESSENTIALS: ASSESSMENT TOOLS

As a part of SFA implementation, student progress is monitored on a quarterly basis. Do you have a benchmark assessment to administer student progress throughout the year?

- Yes Name of assessment: _____ How often given: _____

PROGRAM ESSENTIALS: STAFF BUY-IN

As a schoolwide initiative, it is important that the school community supports the implementation of SFA. After the awareness presentation, we will provide you with voting ballots to indicate the readiness of your staff. For the program to be accepted, at least 80% of the faculty will need to vote in favor of implementing Success for All. Alternatively, some schools can submit a letter of commitment, which is acceptable.

- School staff have voted (at least 80% in favor of SFA).
- The principal will attach a letter of commitment to this completed form.
- The district is committed to implementation. Name of district decision maker: _____

TECHNOLOGY REQUIREMENTS

Success for All instruction and data management are greatly enhanced with the incorporation of technology, which comes in a variety of platforms. Please review the technological requirements on the following pages with your technology resource person to ensure that you can benefit from these enhancements.

TESTING HAS BEEN PERFORMED USING THE MINIMUM HARDWARE AND SOFTWARE COMBINATIONS LISTED BELOW.

2025–26 Web-Based Applications		
		<i>The Reading Edge 2nd Edition</i>
Supported Operating Systems	Windows	Windows 10–11
	MAC/Apple	Monterey, Sonoma, Sequoia
	Android	12–14
Supported Browsers	Windows	Chrome 132 or above Firefox 134 or above Edge 132 or above
	MAC/Apple	Safari 15.9, 17.3, & 18.1, Chrome 132 or above, Edge 132 or above
	Android	Chrome (preferred), Edge, Firefox
Audio	Speakers	Required
Tablets/ Devices	Apple	iPad 10th, 9th iPad Pro 12
	Android	N/A
	Chrome	Chromebook
Network	Internet Speed	Broadband (high-speed) internet connection
	SFAF Websites	https://resources. successforall.org

Software-based applications, including The Reading Edge Middle Grades 2nd Edition, are not supported by touch-enabled devices.

TESTING HAS BEEN PERFORMED USING THE MINIMUM HARDWARE AND SOFTWARE COMBINATIONS LISTED BELOW.

2025–26 Web-Based Applications		
		Member Center
Supported Operating Systems	Windows	Windows 10–11
	MAC/Apple	Monterey, Sonoma, Sequoia
	Android	12–14
Supported Browsers	Windows	Chrome 132 or above Firefox 134 or above Edge 132 or above
	MAC/Apple	Safari 15.9, 17.3, & 18.1, Chrome 132 or above, Edge 132 or above
	Android	Chrome (preferred), Edge, Firefox
Audio	Speakers	N/A
Tablets/ Devices	Apple	iPad 10th, 9th iPad Pro 12 iPhone 14
	Android	Samsung Galaxy Tab A9+, S8, S9, & S10+
	Chrome	Chromebook
	Display	N/A
Network	Internet Speed	Broadband (high-speed) internet connection
	Firewalls (Local and/or Network)	All traffic and protocols over Port 80/443 to SFA sites (See notes section for URLs).
	Caching	Caching should be disabled for SFAF sites at the network level (proxy servers included).
	Websites	https://members.successforall.org